

# MANOR FARM LEISURE LIMITED

## BOOKING FORM

Please return this form to:

MANOR FARM LEISURE LTD, ANCHOR LANE, HARVINGTON, EVESHAM, WORCESTERSHIRE WR11 8PA

TELEPHONE: (01386) 870039 FAX: (01386) 870582

www.manorfarmleisure.co.uk

### 1. YOUR NAME AND ADDRESS

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Post Code \_\_\_\_\_

Email \_\_\_\_\_

Home Tel. No. \_\_\_\_\_

Mobile Tel. No. \_\_\_\_\_

### 2. YOUR HOLIDAY DATES

Arrival Date \_\_\_\_\_

Departure Date \_\_\_\_\_

### 3. YOUR HOLIDAY PARTY

PLEASE PRINT THE NAME OF EACH MEMBER OF YOUR PARTY AND STATE AGE IF UNDER 21

Mr/Mrs/Miss	Initials	Surname	Age
1.			
2.			
3.			
4.			
5.			
6.			

### 4. YOUR HOLIDAY COST AND REQUIREMENTS

Hire Charge £ \_\_\_\_\_

Extra Adults £ \_\_\_\_\_

Extra Fishing Pegs £ \_\_\_\_\_

Dog £ \_\_\_\_\_

Cancellation Insurance (see note 16) £ \_\_\_\_\_

Credit Card Surcharge £ \_\_\_\_\_

**TOTAL** £ \_\_\_\_\_

### 5. TOURERS/TENTS/MOTOR CARAVANS

PLEASE TICK YOUR REQUIREMENTS:

Tourer/Motor Caravan

Tent/Trailer Tent

Electric Hook Up

Awning

Extra Car

Deposit/Full Payment enclosed £ \_\_\_\_\_

### 6. YOUR STATIC HOLIDAY PAYMENT

I enclose cheque payable to Manor Farm Leisure Limited or Debit my Credit/Debit Card for deposit of ..... £ \_\_\_\_\_ and 28 days prior to commencement of holiday will pay balance of ..... £ \_\_\_\_\_

#### CARD PAYERS

Card No

Card Start Date:

Card Expiry Date:

Issue Number:

3 Digit Security Code:

*I authorise the balance due to be debited from my account 28 days prior to commencement of holiday*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**The persons named in the holiday party have read the conditions of booking overleaf and agree to abide by them.**

Signature \_\_\_\_\_

Date \_\_\_\_\_

# STATIC CARAVAN CONDITIONS OF HIRE

- 1) Deposit of £50 per week or the full amount if booking is within 28 days of the commencement of your holiday. The deposit will not be refunded should you subsequently cancel unless you have taken out our cancellation insurance. If paying by credit/debit card the balance due will be debited from your account by us 28 days prior to the commencement of your holiday. The balance is payable at least 28 days before the start of your holiday. Please note there is a surcharge for credit card payment.
- 2) If the payment is not received by the appointed date we are entitled to assume you do not require the caravan which then may be re-let without further notice. If we are unable to re-let, the hirer is liable for the balance of the hire fee.
- 3) A reservation is made only when our completed booking form, together with the required deposit, is accepted in writing. Phone bookings will remain firm provided we receive your postal confirmation and initial payment within five days.
- 4) All bookings commence at 2.00pm on the date of arrival (please do not arrive before 2.00pm) and terminate at 10.00am on day of departure.
- 5) The caravan must be left in a clean and tidy condition and the hirer will make good or pay for any furniture, fixtures and equipment which may be broken due to misuse, lost or damaged during occupation of the caravan.
- 6) We reserve the right to refuse any booking application or to refuse or terminate accommodation.
- 7) We reserve the right to re-let a caravan if the prospective tenant and his party have not taken up residence by 9.00am on the morning after the scheduled arrival date, unless notified to the contrary. It will be deemed that the booking is cancelled and all monies forfeited.
- 8) We cannot accept any responsibility for personal injury or inconvenience, loss or damage to personal property however caused. Vehicles are parked entirely at owners risk.
- 9) We reserve the right to reduce the price of holiday caravans at any time, so as to make special offers.
- 10) We welcome well behaved dogs provided they are kept on a lead at all times and sleep on a blanket or basket supplied by you, and are not left alone in the caravan at any time.
- 11) Children are welcome but must be supervised at all times.
- 12) All guests are asked to keep noise to a minimum, especially after dark.
- 13) Two fishing pegs per caravan are provided free of charge for pleasure fishing. Further pegs are available.
- 14) We reserve the right to enter any caravan in the event of an emergency.
- 15) The caravan is made available to you from the date stated, but if this is not possible for any reason beyond our control (for example fire, theft or damage) any monies paid will be refunded and you will have no further claim.
- 16) Cancellation Insurance is available, which is payable at time of booking with your deposit. Should you need to cancel your holiday due to ill health or bereavement of immediate family (spouse, parent, child) a full refund will be given on receipt of a Doctors note. REFUNDS WILL NOT BE GIVEN UNLESS YOU PAY THE CANCELLATION INSURANCE.
- 17) We accept single sex parties but limit the number to 4 per caravan.

## BOOKING CONDITIONS - TOURERS, TENTS & MOTOR CARAVANS

- 1) Full payment is required on arrival (with the exception of Bank Holidays) except for fishing which may be paid for on a daily basis.
- 2) Bank Holiday bookings will be for a minimum of three nights and full payment is required two weeks prior to the holiday.
- 3) Free fishing is only available when you book a static caravan holiday.
- 4) Tourers/tents will be taken by appointment only; which may be by telephone at short notice.
- 5) Please ensure that dogs are controlled and do not worry livestock.
- 6) We cannot accept any responsibility for personal injury to guests or inconvenience, loss or damage to personal property, however caused.

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